

MCRA CEU Seminar for Court Reporters



**Saturday
November 16, 2013**



IP Casino Resort Spa

850 Bayview Avenue
Biloxi, Mississippi

Conducted by:

Mississippi Court Reporters Association

Post Office Box 245
Ridgeland, Mississippi 39158
Web Site: www.mscre.com

About the Seminar

The seminar will be conducted by MCRA at the IP Casino Resort, 850 Bayview Avenue, Biloxi, Mississippi on November 16, 2013. The program content was developed by the Continuing Education Committee of the Mississippi Court Reporters Association. The registration fee includes lunch and two coffee breaks.

PRE-REGISTRATION: The seminar pre-registration form included herewith should be completed and returned to MCRA as soon as possible. It is very important that you pre-register for this seminar as guarantees must be made to the hotel, especially for the meeting space, receptions, breaks, and other functions.

REGISTRATION: On-site registration for the seminar will commence at 7:15 a.m. on Saturday morning, November 16, 2013 at a meeting room to be determined. The seminar registration desk will remain open for the duration of the seminar and a representative of MCRA will be in attendance at all times.

NOTE: The first class will begin at 8:00 a.m. on Saturday, November 16, 2013.

Registration Type	Before 11-1-13	After 11-1-13
MCRA Members	\$50.00	\$90.00
Non-MCRA Members	\$90.00	\$130.00
Students/Scopists	\$35.00	\$75.00

Registration fee includes lunch and refreshment breaks.

Please make all checks payable to: MCRA, P.O. Box 245, Ridgeland, MS 39158.

CONTINUING EDUCATION CREDIT: Request has been made to the Council for the Academy of Professional Reporters (CAPR) for approval of this seminar for .7 CEU's and .25 PDC's. The application will be considered under the "Continuing Education and Professional Development Guidelines." By attending the entire program, you will be awarded .7 continuing education units and .25 professional development credits. If, however, your state is a CSR state and you prefer CE hours rather than CEU's, we will award hour credits for you. There are 8 hours in the program which corresponds to 16 CE credit hours.

Making Your Reservations



www.ipbiloxi.com

Hotel room rates are \$139.99 per night. Reservations for this event may be made by calling IP reservations at (888) 946-2847 and pressing 1 for reservations. Identify yourself with our **Group Code, S13380**. Our event is listed as MS Court Reporters Association CEU.

The hotel is holding a limited block of rooms for this seminar until October 25, 2013. After that date, rooms will be reserved on a space-available basis at the best available rate. Attendees that book hotel reservations will be responsible for paying room, taxes, resort fees, and incidental charges.

Agenda

- 7:15 a.m.** **SEMINAR REGISTRATION**
- 8:00** **FREELANCE REPORTING 101**
Monica Schroeder, RPR, CRR, CSR
Freelance 101 will take you through every aspect of freelance reporting from the work experiences of a 30-year veteran and agency owner. Everything from what you need in your briefcase, professional dress, marketing, exhibit management, realtime, client relationships, time management and much, much more.
- 9:00 – 10:00** **FREELANCE FREE FOR ALL**
Moderators: Monica Schroeder, Karen Reid Edge, Amanda Wootton
An open discussion regarding issues facing freelance reporters in the operation of their businesses, advice, tips and sharing.
- 10:00 – 10:15** **COFFEE BREAK**
*Sponsored by: Bowers Court Reporting and
Schroeder-Lanoux Reporting & Legal Video
Reid, Brown & Knight Reporting*
- 10:15 – 11:15** **DICTIONARY JUMPSTART - PART I**
Anissa R. Nierenberger, RPR, CRR, CBC, CCP, CRI
Is Your Dictionary Interfering with Realtime? Wish your editing time was faster? Think your dictionary needs help? Interested in different types of reporting? Realtime is impossible without a well-developed dictionary. Anissa will show you how to clean out the gunk while you tune up your translation. Boost realtime and cut editing Time!
- 11:15 – 12:15** **DICTIONARY JUMPSTART – PART II**
- 12:15 – 1:15** **LUNCHEON** (Included in registration fee and adjacent to meeting room)
Double cut pork chop with apple compote, bourbon gravy, walnut and sage stuffing, vegetables, coffee or tea.
- 1:15 – 2:15** **REALTIME HOOKUP AND USING THE CLOUD**
Celeste Werkheiser, RMR
Celeste will discuss how to hook up realtime through CVnet and how she successfully reports daily copy/realtime trials using the Cloud technology to send files to her scopist.

Agenda

(continued)

2:15 – 3:15

INSURANCE AND THE FREELANCE REPORTER

Lee Rogers and Bob Owen

Bob Owen will present an informative seminar discussing the new healthcare regulations and penalties for the uninsured taking effect October 1. Lee Rogers will discuss how important disability insurance is for the freelance reporter who is the primary income for his/her family, how to plan for retirement when you are self-employed and the critical need for life insurance.

3:15 – 3:30

MILK AND COOKIE BREAK (included in registration)

Fresh jumbo chocolate chip and macadamia nut cookies, brownies, coffee, and super-chilled milk and sodas.

3:30 – 4:30

WRITE IT FAST!

Eve Kazik

The main focus of this course is to develop shorter steno strokes to accomplish clean, accurate outlines. Major emphasis is focused on learning rules which will enable the court reporter to work more efficiently while on the steno machine. Dictionary maintenance and development is also emphasized. Ms. Kazik will also lecture on the involvement of the human brain while carrying out the job of a court reporter.

4:30 – 5:30

BRIEF SWAP

Amanda Wootton, CSR, RPR

Amanda will host a discussion on briefs, how to incorporate them into your writing and how to save strokes, save time and write faster and cleaner.

Registration Form

MCRA CEU Seminar for Court Reporters
IP Casino.Resort.Spa – Biloxi, Mississippi
November 16, 2013

Coordinated and Conducted by the Mississippi Court Reporters Association

PLEASE PRINT:

Name:			
MS CCR#	CCR#	State	RPR#
Address:			
Business Phone:		Cell Phone:	
Email:			

Please check one: Official Freelance Other

FEES:

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Ridgeland, MS 39158**

CANCELLATION POLICY: Full refunds will be made for WRITTEN cancellations postmarked or faxed by November 1, 2013. Absolutely no refunds for no-shows at the conference.

If you have questions, please contact:

Monica Schroeder, RPR, CRR, CCR
Monica@Schroederlanoux.com